

Tailored Tours

Planning and Arrangement Process.

- 1)Initial Contact:

Please indicate your desired time, number of people, purpose of visit, etc. on the Request for Quote and submit either A) or B). Note: If you do not require hotel accommodations, please let us know. We do not offer tours that do not include a guide.

A) Complete the document "REQUEST FOR TRAVEL QUOTATION" and email it to info@truejapantours.com.
*You can get the document from here > ["REQUEST FOR TRAVEL QUOTATION"](#)

B) Fill out the form on the "Request" tab on the home page and send it to us.

[Please send us the necessary information from here.](#)
- 2)Planning:

We will prepare a quote in approximately one week.
Our staff will email the quote to you for your review.
We will add a certain amount of planning and handling fees to the price of the trip.
- 3)Contract:

Please contact the person in charge when you have decided on the details.
Please pay an application fee of at least 30% of the total cost of the trip by bank transfer or credit card. At that time, a 4% commission will be added to finalize the contract. If cancellation is made 41 days prior to the start of the tour, the full amount will be refunded.
- 4)Arrangement:

Arrangements will be made once payment is confirmed. Should the facility be fully booked, alternative accommodations and their prices will be offered for your consideration. It is important to note that reservations and purchases for certain tickets and passes may need to be made independently by you.
- 5) Remittance of remaining balance:

Once the arrangements are finalized, the total fee will be calculated and the remaining balance invoiced. Payment should be made via bank transfer or credit card (note: a 4% service charge will apply) no later than 41 days before departure.
For any further arrangements or modifications, please reach out to your designated representative.
- 6)Final Confirmation:

The final itinerary will be sent to you via email about 2-3 weeks before your trip. Ensure to confirm the itinerary details, the meeting location with the guide, emergency contact numbers, and other relevant information.
- 7)Arrival in Japan:

Upon your arrival, a guide will be ready to assist you. Should you require any extra arrangements once the tour has commenced, please consult your guide. Any additional fees will be billed through the designated tour coordinator afterwards.